

Welcome Volunteer Role Description

<p>Purpose</p>	<p>Volunteers are the driving force of our museum. We rely on our team of welcome volunteers to provide a warm & friendly welcome to all our visitors and enhance their museum experience.</p>
<p>Main duties</p>	<ul style="list-style-type: none"> • Welcoming visitors and providing a brief overview of what they can expect during their visit • Engaging with visitors about our exhibitions and events and explaining the activities we have for families • Taking admissions and retail sales • Assisting the retail manager with stock & deliveries • Opening & closing the building and keeping the museum safe & secure • Being responsible for visitor safety, including leading evacuation procedures • Monitoring the exhibition spaces and keeping the museum neat & tidy
<p>Who would it suit?</p>	<p>This role would suit someone who...</p> <ul style="list-style-type: none"> • Enjoys engaging with people of all ages, including young families and schools • Is happy learning how to use a till • Has a family-friendly attitude • May be interested in getting involved with the local community <p>An interest in history is valuable but not essential!</p>
<p>Time commitment</p>	<ul style="list-style-type: none"> • The museum is open Tuesday-Sunday 10am to 4pm from April to October and at weekends throughout the winter. There are two shifts per day: <ul style="list-style-type: none"> ◦ 9.30am – 1pm ◦ 1pm – 4.30pm • No minimum commitment as to the number of shifts, whatever suits your availability
<p>What we offer in return</p>	<ul style="list-style-type: none"> • Full induction process and ongoing support & supervision as well personal development opportunities • Invitation to volunteer training & social events • Travel expenses paid • Free museum entry to volunteers plus one and 20% discount in the museum shop
<p>To find out more...</p>	<p>For more information on what is involved or to have an informal chat please contact Rosemary on 01433 631 371 or email contact@eyam-museum.org.uk.</p> <p>You can also visit our website www.eyam-museum.org.uk/get-involved</p>